

Minutes: ICEA Building Representative Council Meeting
Wednesday, September 14th, 2016 Horn Elementary School
4:45-5:45 PM
ICEA Building Representatives
Meeting called to order at 4:45 PM

Welcome and Introductions

Roles and Responsibilities of Building Representatives

Brady and Mitch reviewed the roles of the building reps in buildings. If members have questions they should first ask the building reps questions about issues relating to rights, benefits and working conditions under the union contract. If the building rep. considers the question a gray issue (like maternity leave) they can contact Brady or Mitch. If it is a rights issue the building rep should contact Nathan Kelley. If the issue involves grey areas in evaluations the building rep. should contact Dawn Zacek. If the building rep. feels it is a serious issue that needs immediate attention they can contact Brady or Mitch. Building Reps. will also be asked questions about membership and distribute membership application forms to all ICCSD members in their building or to new employees who want to become members.

Building Representatives please let your building members in Special Education know that a FAQ style question answer document was posted on the ICEA website. The ICEA leadership is aware of the Special Education concerns and issue at this time. Recently Mitch and Brady submitted questions to District Administrators asking questions about recent events surrounding IEP compliance issues. Building Reps are encouraged to be aware of these issues. Go to the ICEA website (<http://www.iowacityea.com/>) and you will see Special Education FAQ.

<http://www.iowacityea.com/2016/09/14/special-education-faq/>

Special Education issues are a high priority right now.

Membership Drive:

Megan Johnson is in charge of the ICEA membership drive. Brady and Mitch shared that many inquiries came in regarding membership from members who wanted to rejoin and teachers and paraprofessionals who were considering membership. Signing up new members is a priority. We have lost members due to retirement and we need to stay strong by talking to people about the importance of union membership. Membership Drive Talking Points were shared on the back of the 9/14/2016 agenda.

Para Contract Books went out this summer and Chris Meade can be contacted for those. There was a glitch in payroll deduction of withdrawal for dues from employee paycheck. The ICCSD district sent an email regarding this glitch on 9/14/2016. ICCSD will contact people affected by this problem.

Questions and ICEA Update sent via email:

Upcoming PD Day is on October 7th, 2016: The morning sessions will be module 2 of the new English Language Learning Standards. In the afternoon there will be an Ed Camp ---

Professional Development driven by teachers. Alissa Meggitt, shared that it is exciting PD and the fact that it is teacher driven makes it more worthwhile. Each site will be K-12. In the near future you will receive information about this from ESC. Please encourage members/teachers to embrace and get excited about this.

The Marriot Back to School Event: Survey revealed that it is not the most important event. Most people are saying that they want to be in their classrooms. Questions remain about those three days: What is an appropriate amount of time? How many meetings are too many? One member suggested a survey to see how much time teachers need in their classroom before the school year start and another suggested a Welcome Back Breakfast being on the Optional PD day. Another concern was being able to get out of the parking lot for lunch on that PD day.

Instructional Leadership Teams:

There appears to be a discrepancy in how often Instructional Leadership Teams (ILT) are meeting. ICEA leadership would like to make suggestions to create equity across the district. Data team leaders at elementary are meeting weekly. Most are meeting out of contract hours. Mitch and Brady will collect information re: how many times ILT are meeting and when they are meeting.

Building Level Concerns/District Level Concerns:

- Special Ed: Discussed earlier in meeting and access to ICEA Question/Answer session was shared.
 - Scheduling issues at the beginning of the year.
 - Some SpEd teachers are not getting a lunch. (contractual issue)
 - Can second year mentors meet during the school day?
 - New rules for IEP meetings. A concern on how to manage the logistics of the new rule: IEP meetings require a gen ed teacher to be there the entire conference. [Clarification: Ideally the gen ed teacher will be at the entire IEP meeting, but excusal forms are still OK to use.]
 - Substitutes: Did the district hire subs to help with shortage?
 - Question: Can a Dean of Student evaluate? Answer: Yes.
 - Staffing in spring: The opening of Liberty High School and concerns as to how the staffing for Liberty will happen. Board May 2015 boundaries but at work session we want to do voluntary transfers. Matt Degner will visit with secondary schools to walk them through logistics regarding Liberty's opening. The board has not decided what boundaries to use. Voluntary transfer piece may be in place. The concern is to protect secondary level staffing. You can't have 160 in 4 sections.
 - Dawn: Durham driving trainings being on Saturdays only.
- The meeting was adjourned at 5:50PM.